

AAMC
TRAINING GROUP

IMPROVING LIVES
THROUGH EDUCATION

How to access and complete CPD Courses

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How to access the course content and assessments for CPD Course

This 'how to' booklet will guide you through the process to access your online CPD course materials and online assessments.

Detailed below is the content or assessments you will expect to see within your Members' Area.

- Online students – Online material, online assessments

Should you experience problems with accessing your course:

- ensure that you allow pop-ups for our website.
- our correct web address must be used to gain access to your members area: ***www.aamctraining.edu.au***

Please follow the step by step instructions to access your material or assessments accordingly. Should you have any queries during this process, please do not hesitate to contact us.

Step by Step Instructions

1. Please access the AAMC website www.aamctraining.edu.au and sign into the **AAMC Members' Area**. Enter your username and password which was issued to you upon enrolment for your CPD Course.

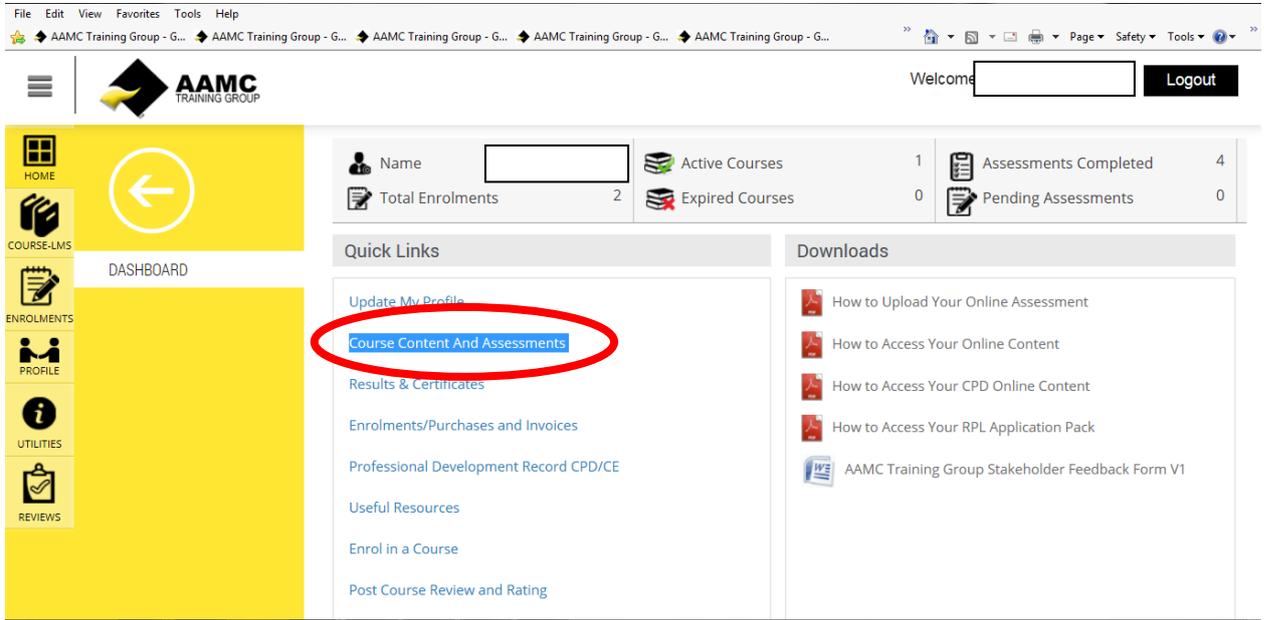


The screenshot shows the AAMC website interface. At the top, there is a yellow navigation bar with contact details (+61 8 9344 4088, Toll Free 1800 66 2262), a login/register section, and a shopping cart icon. The main header area features the AAMC logo and a navigation menu with links for 'MEMBERS', 'COURSES', and 'CONTACT US'. A red circle highlights the login form, which includes fields for 'Your email address' and 'Enter Password', a 'Login' button, and a 'Forgot Password' link. Below the header is a banner with the text 'Improving Lives Through Education®' and 'Education Without Borders®'. The main content area is titled 'Most Popular Courses' and features three course cards with images and descriptions.

Most Popular Courses

- Financial Planning Package**
FNS50615 Diploma of Financial Planning (inc. Advice in Life Insurance) and Specialist Knowledge Package (Advice in Superannuation, Managed Investments, Securities and Derivatives)
- FNS50315 Diploma of Finance and Mortgage Broking Management**
FULL DIPLOMA
The Full Diploma of Finance and Mortgage Broking Management FNS50315 course specifies the ...
- FNS50615 Diploma of Financial Planning**
This course covers the requirements for providing Financial Planning advice (RG146 complia...

- You can access the course content and assessments by selecting '**Course Content and Assessments**'. This will also show you details of any other certificate/CPD courses you are also enrolled in.



File Edit View Favorites Tools Help

AAMC Training Group - G... AAMC Training Group - G...

HOME

COURSE-LMS

DASHBOARD

ENROLMENTS

PROFILE

UTILITIES

REVIEWS

Name

Active Courses 1

Assessments Completed 4

Total Enrolments 2

Expired Courses 0

Pending Assessments 0

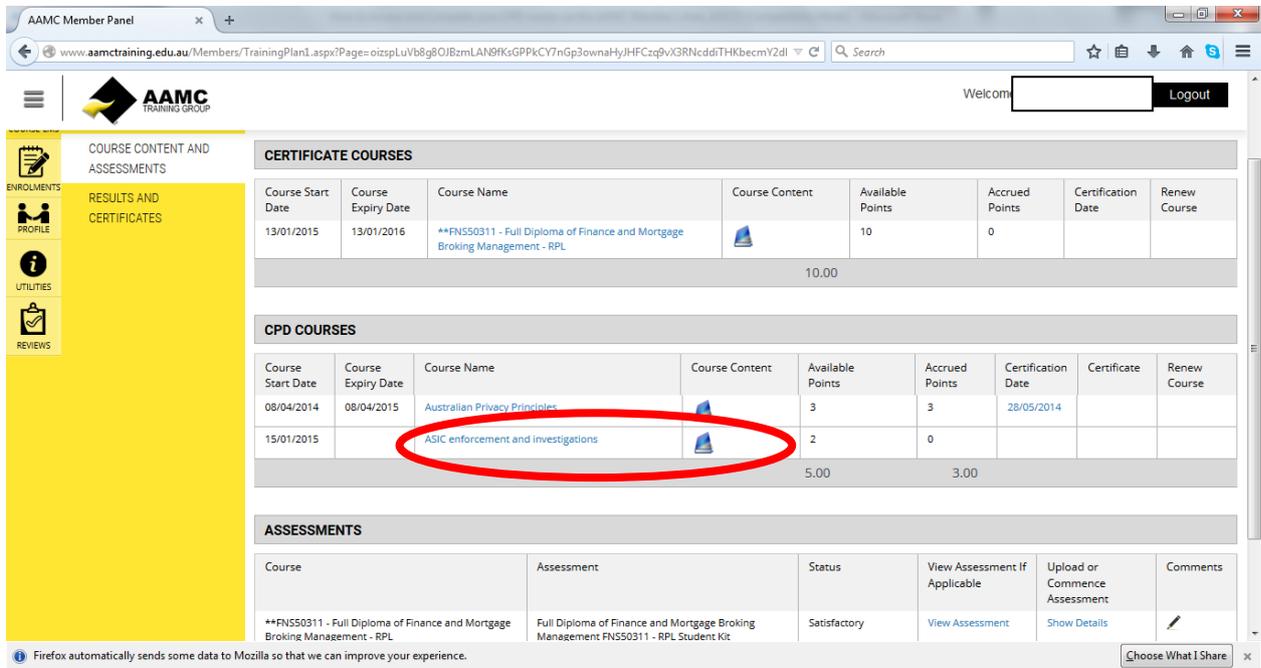
Quick Links

- Update My Profile
- Course Content And Assessments**
- Results & Certificates
- Enrolments/Purchases and Invoices
- Professional Development Record CPD/CE
- Useful Resources
- Enrol in a Course
- Post Course Review and Rating

Downloads

- How to Upload Your Online Assessment
- How to Access Your Online Content
- How to Access Your CPD Online Content
- How to Access Your RPL Application Pack
- AAMC Training Group Stakeholder Feedback Form V1

- Now select the course name (or Course Content icon) under the '**CPD Courses**' heading. This will then open up a new page - the **Learning Centre**. Here you will be able to view the course content along with the assessments.



AAMC Member Panel

www.aamctraining.edu.au/Members/TrainingPlan1.aspx?Page=ozispLuVb8g0JBzmlLAN9FKsGPPkCY7nGp3ownaHyJHFCzq9vXGRNcddiTHKbecmY2dl

WELCOME Logout

COURSE CONTENT AND ASSESSMENTS

RESULTS AND CERTIFICATES

UTILITIES

REVIEWS

CERTIFICATE COURSES

Course Start Date	Course Expiry Date	Course Name	Course Content	Available Points	Accrued Points	Certification Date	Renew Course
13/01/2015	13/01/2016	**FNS50311 - Full Diploma of Finance and Mortgage Broking Management - RPL		10	0		
				10.00			

CPD COURSES

Course Start Date	Course Expiry Date	Course Name	Course Content	Available Points	Accrued Points	Certification Date	Certificate	Renew Course
08/04/2014	08/04/2015	Australian Privacy Principles		3	3	28/05/2014		
15/01/2015		ASIC enforcement and investigations		2	0			
				5.00	3.00			

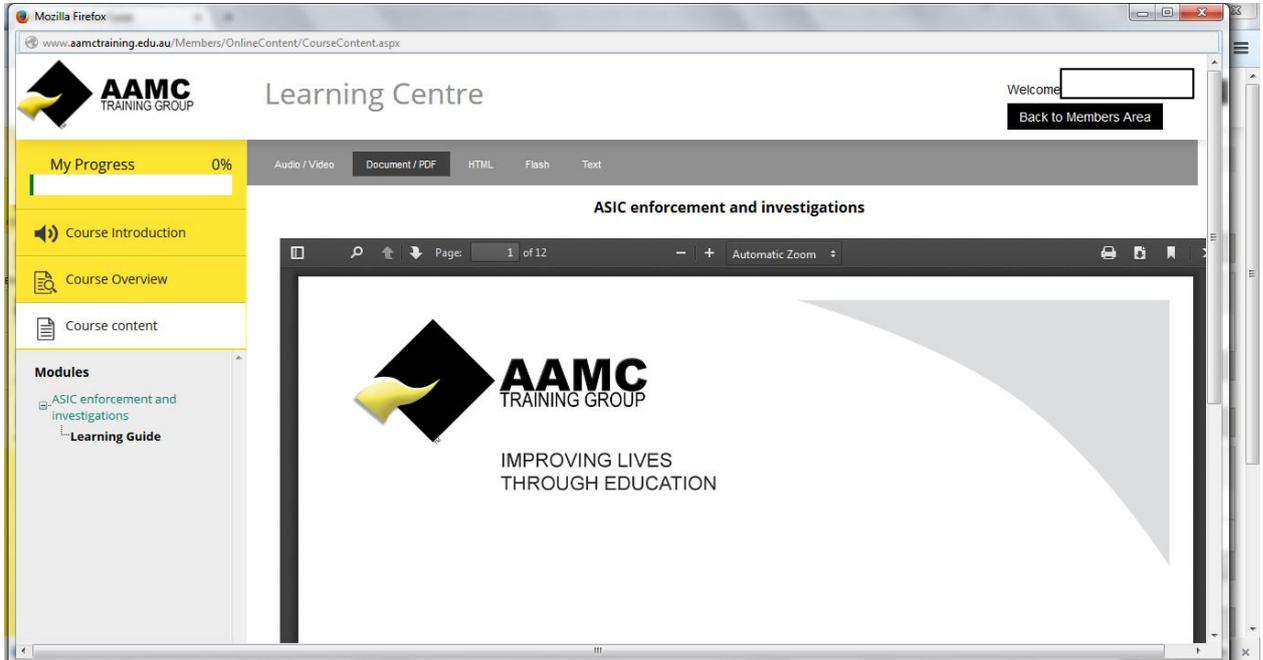
ASSESSMENTS

Course	Assessment	Status	View Assessment If Applicable	Upload or Commence Assessment	Comments
**FNS50311 - Full Diploma of Finance and Mortgage Broking Management - RPL	Full Diploma of Finance and Mortgage Broking Management FNS50311 - RPL Student Kit	Satisfactory	View Assessment	Show Details	

Firefox automatically sends some data to Mozilla so that we can improve your experience.

Choose What I Share

- Click on the + to expand the course content on the left hand side to view each module accordingly. Once you have read through your course content you can commence the relevant assessments.



- When you are ready to complete your assessments, select the appropriate assessment in the Learning Centre. Once you have selected your chosen assessment to complete you will be guided through this process with on screen instructions.

